

ACCIDENT AND INCIDENT INVESTIGATION

In partnership with:  **safety solutions ltd**



Course Outline

This one day course will provide directors, managers, supervisors and health and safety professionals with the necessary tools to investigate incidents and accidents, develop investigation and investigative techniques and draw conclusions. The course will also explain in detail why the recording and investigation of accidents and incidents is invaluable to developing and sustaining a health and safety conscious work environment to ensure maximum staff safety and reduce 'lost time' accidents.

The course looks at: the reasons for carrying out a thorough incident and accident investigation; the importance of adequately capturing relevant information; sifting potential conflicts in the information provided by witnesses and victims; understand how environmental, organisational, job and personality factors influence behaviours and accidents; interviewing techniques to distil essential truths; taking accurate statements; identifying immediate and underlying causes and identifying and proposing effective actions.

Course Contents

This course will look at:

- Why should we investigate incidents and accidents?
- Application of Civil Law, injury claims, your company liability and insurance
- RIDDOR legislation
- Carrying out an effective investigation
 - Understanding human factors
 - Capturing information
 - Interviewing techniques for victims and witnesses
 - Taking statements
 - Identify immediate causes of accidents
 - Identify secondary or underlying causes
- Identifying and proposing actions
- Compiling records and statistics



Summary

At the end of the course the delegates should be able to:

- Be able to carry out effective interviews
- Be able to create an accurate record of an incident
- Be able to identify the immediate and underlying cause(es)
- Be able to understand the Insurance and civil liability process
- Be able to propose targeted action and identify potential training needs

Who should attend?

Directors, Project Managers, Site Managers, Supervisors, Health and Safety practitioners and anyone who is or may be required to investigate incidents and accidents, the causes and events leading up to them and who may be charged with recommending remedial actions.

For more information, contact Equipe Training:

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